



Staff Council Meeting Minutes, Block 8

Tuesday, April 29, 2025 – 12 p.m.

*Please note: due to a technology issue, full transcript did not record. Issue is being fixed prior to next meeting in B1.

Meeting summary for Laura Schreiber's Zoom Meeting (04/29/2025)

Quick recap

Laura discussed her recent experience with AI transcription and her upcoming transition to a new department, as well as the need for more staff in certain departments and the potential benefits of hiring a part-time person. She also led an icebreaker session where participants had to choose a crayon color if they had to eat one, and shared feedback from a recent President planning session and addressed concerns about parking on campus. Lastly, there were discussions about the challenges faced by international students, updates from various departments, plans for future events, and the organization of student life activities.

Next steps

- Rachel to follow up on the parking subcommittee meeting and provide an update at the summer retreat.
- Laura to send out an email about the Josh and John's ice cream event on May 27th from 10am to 2pm.
- Rachel to confirm the location for the summer retreat on July 10th from 10am to 2pm at the antique building by the Broadmoor.

- All staff to complete the cyber security training to avoid account lockouts.
 - IT team to continue evaluating ERP system options and provide updates on the timeline for implementation.
 - Communications team to post several new job openings due to restructuring.
 - FAC team to begin reinstalling the permanent collection exhibits on the first floor.
 - FAC and HR to collaborate on organizing a combined CC family station for Bike to Work Day in June.
 - Staff Council to seek one more person to join the compensation committee for reviewing staff council nominations.
 - Staff Council to transition to using Emma instead of listservs for nominations.
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Summary

AI Transcription and Staffing Challenges

Laura discussed her recent experience with AI transcription, noting that it was not as effective as she had hoped. She also mentioned her upcoming transition to a new department and the challenges that come with it. The conversation also touched on the need for more staff in certain departments and the potential benefits of hiring a part-time person. Towards the end, Laura mentioned an alumni lunch happening at their location and the presence of their staff who are also alumni.

Crayon Icebreaker and Marlene's Farewell

Laura led an icebreaker session where participants had to choose a crayon color if they had to eat one. The discussion was light-hearted and humorous, with participants sharing their choices and reasons behind them. The meeting also marked the last session for Marlene Arnold, who expressed her gratitude for the opportunity to be part of the team.

Parking and International Student Concerns

Laura led the discussion, sharing feedback from a recent President planning session and addressing concerns about parking on campus. There was a discussion about the challenges faced by international students due to immigration status and travel fears. Other topics included updates from various departments, including the enrollment division, library and focus, and communications network. There were also plans mentioned for future events and the organization of student life activities. Lastly, Laura encouraged anyone interested in joining the compensation committee to communicate with her.

